

Property Asset Management

Integrated Finance Administration

Offices

Property Management Accounting is a fully integrated support function within the Asset Management Division. We provide a comprehensive range of information services with the ability to create bespoke reports to meet clients specific requirements either as investors or occupiers.

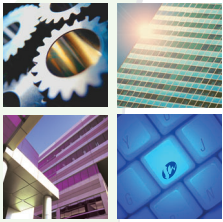
Both finance and administrative teams are integrated with the management surveying personnel in our major office locations.

Retail

Primary Client Services

- Database designed to Microsoft Windows standard
- Database integration with Word, Excel and Outlook
- Full compliance with RICS members accounting regulations
- Rent collection and service charge administration/reconciliations
- Headlease payments or subtenant collections
- Compliance with Sanderson Weatherall Management Accounting Quality Assurance Procedures
- High standard of reporting on a flexible and timely basis
- E-mail reports and dedicated client extranet information access
- Budgeting and verification services
- Pro-active credit control and interest on late payments
- Management of tenant deposits
- Benchmarking of collections or recharging
- Cost savings through leveraged purchasing strengths
- Personnel and payroll management service
- Service staff recruitment and employment through our subsidiary
- Lease monitoring database and event diary
- Extensive reporting facilities
- Electronic banking systems with all major retail banks

Industrial



Investors

Corporate Owners/ Occupiers

Facilities Management

Integrated Finance & Administration

Leeds
25 Wellington Street
Leeds LS1 4WG
Tel: 0113 369 6000
Fax: 0113 369 6200

London
1st Floor
Washington House
40/41 Conduit Street
London W1S 2YQ
Tel: 020 7851 2100
Fax: 020 7851 2101

Newcastle
22-24 Grey Street
Newcastle upon Tyne NE1 6AD
Tel: 0191 261 2681
Fax: 0191 261 4761

Manchester
Brook House
64/72 Spring Gardens
Manchester M2 2BQ
Tel: 0161 615 7000
Fax: 0161 615 7001

Teesside
Robert House
Westpoint Road
Teesdale Business Park
Stockton on Tees TS17 6BA
Tel: 01642 870870
Fax: 01642 870877



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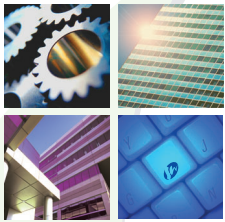
Integrated Finance Administration

Retail

Portfolio Enhancement

- Ability to concentrate on broader issues and strategy evaluation
- Presentation of statistical information and measurement of the portfolio to enable informed business decisions
- System integration facilities with clients to provide transparency and operational interface
- Data integration with rating, valuation and agency databases on multi-disciplined instructions

Industrial



Sanderson Weatherall core services

valuation & rating

licensed & leisure

corporate services & recovery

machinery & business assets

office, retail, industrial & residential agency

investment acquisitions & disposals

planning & development

property & facilities management

corporate real estate

landlord & tenant

building consultancy & project management

Investors

Corporate
Owners/
Occupiers

Facilities
Management

Integrated
Finance &
Administration



Key to Property Success - Sanderson Weatherall

sandersonweatherall.com